

Alexandra Little

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EDUCATION

Auburn University | Auburn, AL

Bachelor of Arts in Interdisciplinary Studies | December 2016

Academic Emphases: Psychology and Human Development & Family Studies

EXPERIENCE

Family Child Care Partnerships | Auburn, AL

Volunteer | September 2015 - Present

- Complete office tasks: copying, laminating, data entry

Auburn University Early Learning Center | Auburn, AL

Student Assistant | August 2015-Present

- Practiced effective guidance of young children by implementing positive communication and interaction.

Auburn, AL

Nanny | June 2015-Present

- Responsible for making meals, managing nap and play schedule, take child to appointments.

Amsterdam Café | Auburn, AL

Waiting Staff | August 2013-Present

- Anticipate needs of guests, communicating with guests and fellow employees in a professional manner, completing orders through a POS system, have knowledge of menu items and their ingredients, have knowledge of wine and beer menu, and suggest wine/beer pairings for meals.

Ozzio's Italian Restaurant | Auburn, AL

Assistant Manager & Waiting Staff | October 2012-July 2013

- Guiding the waiting staff, implement restaurant procedures, anticipate needs of guests and employees, communicating with guests and fellow employees in a professional manner, and completing food orders.

Birmingham, AL

Nanny | January 2008-December 2010

- Responsible for making meals, managing nap and play schedule, take children to appointments, assist with school work.